

EDUCATION DEVELOPMENT CENTER

REQUEST FOR QUOTATION FOR THE SUPPLY AND DELIVERY OF MEALS TO 10 LGAS OF SOKOTO STATE. EDUCATION DEVELOPMENT CENTER

RFQ NO: EDC/NEI+/12272018/008

EDC designed, Implements and Evaluates, programs to improve education, health, and economic opportunity worldwide. Collaborating with both Public and private partners, we strive for a world where all people are empowered to live health, productive lives.

EDC is committed to education that build knowledge and skills, makes possible a deeper understanding of the world, and engage learners as active, problem-solving participants. While the issues we address are diverse, all that we do is united by our conviction that learning is the liberating force in human development.

On behave of USAID. Education Development Center invites firms to indicate an interest in submitting offers for Supply and Delivery of meals to the (10) Local Governments in Sokoto State for Training activities.

Contractor must demonstrate capability, based upon technical expertise, management capability, workload capacity and financial resources to implement and manage this contract.

It is EDC's intent to the lowest responsive and responsible bidder.

The Government of Nigeria and the U.S Agency for international Development encourages and welcome in this activity the participation, to the fullest extent possible, of minorities and women both as individuals and as members of contracting or sub-contracting firms.

Firms making offer under this contract must be duly registered to conduct business in Nigeria and also in compliance with the requirements set forth in 22CFR228 of the U.S Code of Federal Regulations.

Request for Quotation Details:

Dates needed for event	January 2019
RFQ Submission Due Date 2.00pm Local time	Friday, January 11, 2019
Services to be provided for:	Education Development Center (EDC) Northern Education Initiative Plus (NEI+)

Item No	Item Description	Unit (pc, kg, set, box, QTY doz, etc)	Unit price	Total price
	<p>Meals will be delivered to the following 10 LGAs of</p> <p>Sokoto State, Tangaza, Wamakka, Tamuwal, Gada,</p> <p>Sokoto South, Dange-Shuri, Gwadabawa, Wume,</p> <p>Shagari & Yabe LGAs</p>			

1	Morning Tea Break for 1070 person for 8 days to the above 10 LGAs using the attached meal menu (appendix 1)	8 days	1,070		
2	Lunch for 1070 person for 8 days to the above 10 LGAs using the attached meal menu (appendix 1)	8 days	1,070		
3	Afternoon Tea break for 1070 person for 8 days to the above 10 LGAs using the attached meal menu (appendix 1)	8 days	1,070		
4	Transportation cost to the 10 LGAs for 8 days	1	1		
Anti-Corruption Notice			Sub Total		
Under no circumstances, are commissions or undisclosed rebate payments to NEI Plus staff to be made or authorized No gift, gratuity, or remuneration of any kind shall be made to any NEI Plus staff as a result of this request.			Transport Costs		
			Total Amount		
			Total invoiced amount is subject to 5% statutory withholding Tax deduction Payment will be made within the working days after full delivery and receipt of complete and correct invoices and fully signed meal delivery docket		

Instructions:

Qualified and interested Firms should send their complete quotation package to EDC-NEI Plus Sokoto Block 18 Ministry for Basic & Secondary Education, Shehu Kangiwa Secretariat, Western Bye-Pass, Sokoto, Quotation must be in sealed package and must be registered in our quotation submission register at the point of delivery.

Complete Quotation Package List:

- (1) Detailed Quotation on company letter head stationary. The quotation must show the validity period and vendor’s payment terms.
- (2) Copy of CAC registration and Form CAC-7 for Particulars of directors.
- (3) Evidence of similar previous experience (at least 3 LPOs/Contracts)

This Offer is from **27 December, 2018 and closed on 11 January 2019**, Vendors can send question regarding this RFQ not Later than **2:00pm local time, January 2, 2019** to NEIPlusProcurement@edc.org. The Email subject should have the RFQ number. Answers will be provided and shared to all the vendors by **January 3, 2019**.

Appendix 1: Meal Menu

Proposed EDC-NEI Plus Events Meals Menu

S/n	Meal	Meal Option	Menu	Yardstick
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1	Morning tea Break: Vendors can choose to serve one or combination of two or more meal options	Option 1	Tea/Coffee, sachet milk and coffee, 75cl bottle water with 2 snacks and stick meat: (pies, doughnut, cake, samosa, spring rolls, sandwich)	Reasonable size snacks (reasonable man's judgment)
		Option 2	Tea/Coffee, sachet milk and coffee, four slices of boiled/fried yam with egg sausage/kidney or liver sausage and 75cl bottle water	Reasonable size slices (reasonable man's judgment)
		Option 3	Tea/Coffee, sachet milk and coffee with 2 pieces double fly toasted bread and 75cl bottle water	Reasonable size sliced bread (reasonable man's judgment)
2	Lunch: Vendors can choose to serve one or	Option 1	Rice (Jalope, Fried & white) with ¼ chicken or portion of fresh fish with 75cl bottle water	Reasonable portion and chicken size (reasonable man's judgment)

	combination of two or more meal options	Option 2	Spaghetti/Macaroni with ¼ chicken or portion of fresh fish with 75cl bottle water	Reasonable portion and chicken size (reasonable man's judgment)
		Option 3	Swallow Meal: Tuwo Rice/Semovita/Wheat/Amala/Gari/ Pounded yam, served with vegetables/egusi/draw soup and ¼ chicken or fresh fish and 75cl bottle water	Reasonable portion and chicken size (reasonable man's judgment)
		Option 4	Beans/Potato/Yam Porridge with ¼ chicken or portion of fresh fish with 75cl bottle water	Reasonable portion and chicken size (reasonable man's judgment)
3	Afternoon tea break	Option 1	50cl can Softdrink with 2 snack snacks: (pies, doughnut, cake, Samosa, Spring rolls, Sandwich) and stick meat or ¼ chicken	Reasonable size snacks and chicken (reasonable man's judgment)

